

250th Anniversary Committee

Meeting Minutes

Monday, August 10, 2015, 7:00 p.m.

Public Safety Building – Historical Society Office

Members Present: Carol Anne Jordan, Norm Jordan, Jane Beckwith, Stephanie Korupp, and Barbara Powers.

Volunteer present: Debbie Butterworth

Not present: Members Catherine Adams and Darren McLellan, Staff Representative Mike McGovern, and Volunteers Randy and Kathy Blake.

1. Welcome
2. Review and approval of the July 20, 2015 minutes. Approved with correction to Olive's name.
3. Treasurer's report. A few small invoices are outstanding but Mike McGovern, in absentia, relayed that the financial situation is stable. There are no significant expenses imminent.
4. Debrief of July event: "A Night at the Light." About 3,000 people attended, including 175 VIPs. A survey sponsored by the Night at the Light planning team was completed by 276 families. 98% were positive about their experience and 95% said they would attend again next year if a Ft. Williams Park PSO concert was offered. Positives noted were security, parking, the beautiful setting by the sea, and the symphony's program mix. VIPs appreciated the pre-party experience, climbing the lighthouse, parking, and seating. Suggestions were to monitor noise at the back of the field where children were playing, and to have more vendors. The Children's Garden contribution (net proceeds) was approximately \$19,000. All 250 committee members personally expressed great enthusiasm for the event!
5. Update on upcoming events:
 - a) Saturday, August 15, Nosegay making @ Jordan Farm Garden
Point person/s: Norm & Amy Witt. In addition to Amy, Rebecca, Norm's daughter will be present to help and his son will be available to direct traffic/parking. Additional overflow parking will be available next door thanks to the Blake family. Stephanie will also be present from 9 am to 10:30 am, and Debbie will attend from 10:30 am to noon. Norm intends to place a tent on the premises in advance of the event. Each participant will be permitted to pick up to 10 flowers (scissors will be provided). Floral tape and instruction will be available at a table(s). The nosegay event was promoted in the concert program and in regular Courier updates. It will be featured on the town website this week.

- b) Monday, September 28, Harvest Dinner at the Good Table
Point person/s: Carol Anne & Barbara. This special harvest dinner will be limited to 70 participants. Reservations began August 1. Carol Anne is coordinating with Cape Farm Alliance and Lisa K. while Barbara handles publicity. Initial information is set to be released August 14 for the August 26 issue of the Courier, with perhaps one more article in September if the restaurant still has reservations available.
- c) Sunday, October 4, Pancake breakfast & docent led driving tour
Breakfast point person: Norm. Tour point person/s: Barbara & Randy (CELT liaison). Dena (Lion's Club) has confirmed the breakfast and Norm confirmed the time -- 8:00 am to 11:00 am. Ellen VanFleet has already created an event map, which was distributed with stops that will be sponsored from 11:30-3:30. One additional location (Robinson Woods) may be added, sponsored by CELT. Press release about this event will be written soon, and released for the September 30 publication. Barbara to investigate whether the Courier would be willing to print the map either as an insert or on the back page. Jane suggested copies of the map should be made available at each location. It was also suggested that Kelly Hasson promote the tour to Pond Cove families via school newsletter as the 1st-4th graders this fall were very involved in studying Cape history. Mike Tracy can also be asked to promote the tour as his new fifth graders were very involved with interviews, dramatic presentations, etc. It was decided that this will be an all-weather event short of driving rain/wind. Sprague Hall and the Spurwink Meeting House will both be open.
- d) Sunday, November 1, Final Gala Event @ Inn by the Sea. Cocktail reception from 5:00 pm to 7:00 pm, entitled "A Toast to Cape".
Point persons: Carol Anne & Stephanie, who intend to coordinate arrangements in early September with Inn Manager Jim Glanville. Costs will be determined once other events conclude and expenses are assessed. Invitations will be sent to all in town who contributed to 250th event planning, including those on the Town Council who supported these efforts. Remaining tickets will be made available to the public.

5. Upcoming CAPE COURIER deadlines (see above)
6. OTHER: The Historical Preservation Society will be offered all relevant 250 planning and event documents, i.e. meeting minutes, newspaper articles, etc., for their archives.
7. Next meeting dates:

Monday, September 14 – NOTE: CHANGED TO SEPT 21
October TBD (if needed)